



**COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, FEBRUARY 4, 2020
6:00 PM**

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A. PRESENTATION OF AWARDS TO THE 2020 MARTIN LUTHER KING JR. UNITY CELEBRATION PARADE WINNERS

Acknowledgement and distribution of awards to the 2020 Martin Luther King Jr. Unity Celebration Parade winners.

3.B. 4TH ANNUAL KISSIMMEE BIKE BONANZA 2020 PRESENTATION

The request is for the City Commission to hear a presentation from Osceola County Commissioner Cheryl Grieb regarding the 2020 Bike Bonanza.

3.C. DOWNTOWN KISSIMMEE AREA COUNCIL BEAUTIFICATION AWARD FOR LAKEFRONT PARK

The request is for the City Commission to accept an award from the Kissimmee/Osceola County Chamber of Commerce's Downtown Kissimmee Area Council for Lakefront Park, Phase IV.

3.D. PRESENTATION OF JONATHAN “SCOTT” REAVES RETIREMENT WATCH

Request the presentation of Officer Jonathan “Scott” Reaves' retirement watch. Scott is retiring from the City after 22 years of service with the Kissimmee Police Department.

3.E. EMPLOYEE OF THE MONTH FOR FEBRUARY

That the City Commission join the City Manager in recognizing Fatima Zapata, City Attorney's Department, as February's Employee of the Month.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A. PUBLIC HEARING - SECOND AND FINAL READING - ADOPTION HEARING FOR COMPREHENSIVE PLAN TEXT AMENDMENT: MU-D & MU-FR COMP PLAN AMENDMENTS (DRC#19-113) - PROPOSED ORDINANCE #19-19

AN ORDINANCE SUPERSEDING ORDINANCE NO. 2771 KNOWN AS THE ORDINANCE ADOPTING THE COMPREHENSIVE DEVELOPMENT PLAN FOR THE CITY OF KISSIMMEE, FLORIDA, UNDER THE AUTHORITY OF FLORIDA STATUTE 163.3184; AMENDING POLICY 1.2.9.1 MIXED-USE – DOWNTOWN (MU-D) TO UPDATE GENERAL LANGUAGE, INCREASE THE DENSITY AND INTENSITY OF THE MU-D COMMERCIAL MAIN STREET AREA AND THE MEDICAL CAMPUS AREA, AND ESTABLISH THE MU-D GOVERNMENT AREA; UPDATE THE TABLE IN POLICY 1.2.9.4; AND UPDATE THE DEVELOPMENT PROGRAM IN POLICY 1.2.10.4 FLORA RIDGE (MU-FR). DIRECTING THE CITY MANAGER TO REPLACE THE COMPREHENSIVE LAND USE PLAN AS HEREIN PROVIDED AFTER THE PASSAGE OF THIS ORDINANCE; PROVIDING FOR A PUBLIC HEARING AS REQUIRED BY LAW; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE

Commission approval of amendments to the Future Land Use Element of the Comprehensive Plan, specifically to the development program for the MU-FR (Mixed Use Flora Ridge) future land use designation (Policy 1.2.10.4), and to the MU-D (Mixed Use - Downtown) future land use designation (Policy 1.2.9.2) and associated table in Policy 1.2.9.4.

4.B. PUBLIC HEARING - FIRST READING - ORDINANCE AMENDING THE FIREFIGHTERS PENSION PLAN TO INCLUDE THE CANCER PRESUMPTION AND AMEND THE SHARE ALLOCATION - PROPOSED ORDINANCE #20-07

AN ORDINANCE OF THE CITY OF KISSIMMEE, FLORIDA, AMENDING TITLE II, ADMINISTRATION, CHAPTER 2-6, CITY EMPLOYEES, FIREFIGHTERS' RETIREMENT PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; AMENDING THE FIREFIGHTERS' RETIREMENT PLAN BY AMENDING SECTION 2-6-46, PRE-RETIREMENT DEATH; AMENDING SECTION 2-6-47, DISABILITY; AMENDING SECTION 2-6-70, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 175 SHARE ACCOUNTS;

PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Commission approval of the first reading of a proposed ordinance #20-07 to amend the Firefighters Pension Plan.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A. COMMISSION MINUTES APPROVAL

Request Commission approval of the January 21, 2020 Commission Minutes.

7.B. REQUEST TO PURCHASE OFFICE FURNITURE FROM PRIDE ENTERPRISES

The Police Department requests approval to purchase office furniture from Pride Enterprises based off State Contract number PRIDE9413608-16-P, effective period from January 14, 2020 through February 14, 2020.

7.C. AUTHORIZATION TO SUBMIT APPLICATION FOR 2020-21 VOCA GRANT

Approval to submit an application to the Office of the Attorney General for the Victim of Crimes Act Grant for fiscal year 2020-2021.

7.D. BID AWARD FOR THE ACTIVITY POOL RESURFACING AT THE BOB MAKINSON AQUATIC CENTER

Request to award bid IFB2020-002 to Vermana Inc. in the amount of \$76,544 for the activity pool resurfacing at the Bob Makinson Aquatic Center.

7.E. AGREEMENT FOR INVESTMENT PERFORMANCE MONITORING AND ADVISORY SERVICES FOR THE DEFINED CONTRIBUTION 457 AND RETIREMENT HEALTH SERVICES PLANS

Approval of an agreement with AndCo Consulting LLC for investment performance monitoring and advisory services for the Defined Contribution 457 and the Retirement Health Services Plans.

7.F. APPROVAL OF PURCHASE AGREEMENT FOR PROPERTY NEEDED FOR SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2C - COUNTYLINE CONNECTOR/CAUSEWAY

Approval of the purchase agreement for right of way associated with the Shingle Creek Regional Bike Trail.

7.G. APPROVAL TO PURCHASE TWO (2) ADDITIONAL LED MARQUEE SIGNS FOR THE CITY OF KISSIMMEE

Approval to purchase two (2) additional LED marquee signs for the City of Kissimmee from AC Signs of Orlando, FL via bid IFB 2019-004.

7.H. ENCROACHMENT AGREEMENT WITH FLORIDA GAS TRANSMISSION COMPANY, LLC FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2B – WESTON RESERVE

City Commission approval of an Encroachment Agreement with Florida Gas Transmission Company for the Construction of Shingle Creek Regional Trail North Phase 2B – Weston Reserve from Tapestry Development to Osceola Parkway.

7.I. CHANGE ORDER TO INCREASE THE CONTRACT TIME FOR THE SHINGLE CREEK REGIONAL TRAIL PHASE 1B SOUTH – TOHO VISTA TRAIL PROJECT DUE TO INCLEMENT WEATHER

Approval for Change Order #4 to increase the contract time by 90 calendar days due to inclement weather and wet conditions.

7.J. AMENDMENT TO THE CONSTRUCTION CONTRACT FOR THE KISSIMMEE PUBLIC SAFETY TRAINING CENTER

Approval to amend the current contract price of \$9,744,212.76 by \$506,562.09 for costs associated with additional bridging and bracing for the firearms range, ballistic changes to the firearms cleaning room, and concrete around the burn tower building.

7.K. INTERLOCAL AGREEMENT BETWEEN THE TOHOPEKALIGA WATER AUTHORITY AND THE CITY OF KISSIMMEE PERTAINING TO 810 S. JOHN YOUNG PARKWAY

Approval of an Interlocal Agreement between the City and the Tohopekaliga Water Authority (TWA) relating to water and sewer utility services at 810 S. John Young Parkway.

8. DISCUSSION ITEMS

8.A. LANCASTER RANCH PARK MASTER PLAN

Request City Commission approval of the Master Plan for Lancaster Ranch Park.

9. HEAR CITY OFFICIALS

9.A. CITY MANAGER

9.B. CITY ATTORNEY

9.C. CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 101 CHURCH STREET, KISSIMMEE, FL 34741, (407) 518-2309.

ITEM 3.A.

PRESENTATION OF AWARDS TO THE 2020 MARTIN LUTHER KING JR. UNITY CELEBRATION PARADE WINNERS

Request

Acknowledgement and distribution of awards to the 2020 Martin Luther King Jr. Unity Celebration Parade winners.

Explanation

Thanks to the efforts of this year's Martin Luther King Jr. Unity Celebration Committee, the City of Kissimmee celebrated it's annual MLK Parade on Saturday, January 18, 2020. The 41 entry procession was led by parade festival headliner, Mary Wilson of The Supremes. The parade route lined with 500 spectators in historic downtown Kissimmee kicked off the celebration. The festival at Lakefront Park, was enjoyed by over 2,500 people who were entertained by performers from the House of Blues Gospel Brunch Band and the legendary Mary Wilson. There was something for everyone including; craft vendors, food trucks and the ever popular KUA Kids Zone.

Parade judges had a difficult task to select this year's winners:

Best Theme:	KUA, Osceola Council on Aging and St. Luke Missionary Baptist Church
Most Original:	Seed of the Harvest
Best Performance:	Kowboy International Dance Squad
Best Walking Group:	St. Luke Missionary Baptist Church
Crowd Pleaser:	KUA and St. Luke Missionary Baptist Church

Attachment(s):

None

ITEM 3.B.**4TH ANNUAL KISSIMMEE BIKE BONANZA 2020 PRESENTATION****Request**

The request is for the City Commission to hear a presentation from Osceola County Commissioner Cheryl Grieb regarding the 2020 Bike Bonanza.

Explanation

Osceola County Commissioner Cheryl Grieb along with County Human Resources Director Maria Colon will be present to promote the 2020 Bike Bonanza which takes place in March. Enjoy a scenic loop through Kissimmee's vibrant downtown with colleagues, neighbors, and friends as Commissioner Grieb makes the presentation interactive with her bike.

Attachment(s):

None

ITEM 3.C.

DOWNTOWN KISSIMMEE AREA COUNCIL BEAUTIFICATION AWARD FOR LAKEFRONT PARK

Request

The request is for the City Commission to accept an award from the Kissimmee/Osceola County Chamber of Commerce's Downtown Kissimmee Area Council for Lakefront Park, Phase IV.

Explanation

Every other month the Downtown Kissimmee Area Council (DKAC) awards a Downtown Kissimmee location the Beautification Award. This award is presented to a location that has made improvements that create a beautifying effect for both the location and Downtown Kissimmee. This month, DKAC is recognizing the City of Kissimmee for the Kissimmee Lakefront Park Phase IV Redevelopment Project.

Attachment(s):

None

ITEM 3.D.**PRESENTATION OF JONATHAN “SCOTT” REAVES RETIREMENT WATCH****Request**

Request the presentation of Officer Jonathan “Scott” Reaves' retirement watch. Scott is retiring from the City after 22 years of service with the Kissimmee Police Department.

Explanation

Officer Reaves began his career with the Kissimmee Police Department in March 1998. Officer Reaves has been assigned to the Problem Oriented Policing Unit for the last seven years of his career. Scott's success in this assignment is directly related to his personality and his willingness to help others.

During his tenure with the City, Officer Reaves worked as a Patrol Officer for approximately 15 years and always led by example for newer officers. Officer Reaves contributed to the overall success of the Patrol Division through his experience as a Field Training Officer. He was able to train and guide officers through all phases of the program and impress the importance of commitment to duty and commitment to the citizens of the City of Kissimmee. As an officer assigned to the Problem Oriented Policing Unit, Scott lead the unit's Crime Free Multi-Housing Program and also instructed classes on Crime Prevention and Civilian Response to Active Shooter Events. Scott has been recognized by a number of our local business and faith based organizations for his efforts in this area.

Officer Reaves leaves the Department in good standing and as a role model to those officers new to a career in law enforcement. He will be missed by all those he came in contact with and will be truly missed by all his fellow officers and supervisors in the Department. We wish Officer Jonathan “Scott” Reaves success in his future endeavors.

Attachment(s):

None

ITEM 3.E.

EMPLOYEE OF THE MONTH FOR FEBRUARY

Request

That the City Commission join the City Manager in recognizing **Fatima Zapata**, City Attorney's Department, as February's Employee of the Month.

Explanation

The City is pleased to announce Fatima Zapata as the Employee of the Month for February. Fatima has been with the City almost 4 years and serves as the Municipal Court Clerk with the City Attorney's Department.

Fatima coordinates the City's red-light camera process: schedules court, maintains the cases, coordinates with the Hearing Officer and Red-Light Camera Specialists, coordinates with the Osceola County Clerk of Courts, coordinates with the camera vendor and serves as the Clerk during the Municipal Hearings. With compassion and a smile, Fatima guides customers through the citation process, so they understand the resolution, even to the point of directing them to another agency if they have come to the wrong jurisdiction.

Fatima willingly steps in when her own department needs assistance, and for other coworkers too. Her office is in a public place, so she will often help connect citizens to the appropriate City service or City employee, and even offer translation help if needed.

Fatima stays on top of her workload with diligence and in an organized manner. Please join us as we recognize her contributions by honoring her as Employee of the Month.

Attachment(s):

None

ITEM 4.A.

PUBLIC HEARING - SECOND AND FINAL READING - ADOPTION HEARING FOR COMPREHENSIVE PLAN TEXT AMENDMENT: MU-D & MU-FR COMP PLAN AMENDMENTS (DRC#19-113) - PROPOSED ORDINANCE #19-19

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Request

Commission approval of amendments to the Future Land Use Element of the Comprehensive Plan, specifically to the development program for the MU-FR (Mixed Use Flora Ridge) future land use designation (Policy 1.2.10.4), and to the MU-D (Mixed Use - Downtown) future land use designation (Policy 1.2.9.2) and associated table in Policy 1.2.9.4.

Explanation

This is a request to make minor text modifications to the MU-D (Mixed Use Downtown) and MU-FR (Mixed Use Flora Ridge) future land use designations, as listed below. The amendments proposed only impact the MU-D land use descriptions and associated table under Policy 1.2.9.4 and the development program for the MU-FR designation; no edits to other objectives or policies within the Future Land Use Element of the Comprehensive Plan are proposed.

- Update language throughout Policy 1.2.9.2 to reflect the Downtown Kissimmee Community Redevelopment Area Plan Update (September 2012) and Strategic Investment Map within the 2012 plan. An old version of the Redevelopment Plan was previously referenced.
- MU-D: Moderate Density Residential – Update the residential percentage to correct a scrivener's error. The previous language showed that there should be 85-95% residential within this area where it should have been 80-95%.
- MU-D: Commercial Corridor Main Street – Proposing to increase the density from 20 dwelling units per acre (du/ac) to 30 du/ac. Increasing the density within this area, that is close to the Intermodal Station and encompasses Main Street, furthers the City's goal to bring more residential development to the downtown. The Commercial Corridor Main Street is also adjacent to the Mixed Use Vine (MU-V) land use designation, where the maximum allowable density is 40 du/ac. The proposed increase to 30 du/ac for this area allows the opportunity for increased residential within the downtown while also providing a transition from higher densities and the low density neighborhood to the east of Main

Street.

- MU-D: Medical Campus Area – Proposing to increase the density from 25 du/ac to 40 du/ac. The Medical Campus Area is intended to incorporate Osceola Regional Medical Center (ORMC), associated medical uses, and supporting residential development. Increasing the density within this area furthers the City's goal to bring more residential development to the downtown. The Commercial Corridor Main Street is also adjacent to the Mixed Use Vine (MU-V) land use designation, the MU-D Downtown Transit Station Area, and the MU-D Commercial Corridor Vine Street/John Young Parkway Adjacent Area, where the maximum allowable density is 40 du/ac.
- MU-D: Government District Area – This is a new policy within the Comprehensive Plan. The Comprehensive Plan applies density and intensity to those sub-areas outlined within the Strategic Investment Map in the Downtown Kissimmee Community Redevelopment Area Plan Update (September 2012). Policy 1.2.9.2 did not include density or intensity for this district. This amendment establishes a density of 30 du/acre and an intensity of up to 4.0 FAR.
- The table in Policy 1.2.9.4 was updated to reflect the amendments to density and intensity within the MU-D land use designation and add the MU-D Government District.
- The development program in the MU-FR (Mixed Use Flora Ridge) Policy 1.2.10.4 was modified to decrease the maximum number of single family units from 2,229 to 1,574, increase the maximum number of multi-family units from 1,670 to 2,525, and increase the gross floor area of allowable retail from 1,471,050 to 1,532,870. The Conversion Matrix associated with the Flora Ridge Planned Unit Development was used to calculate these conversions to ensure the changes did not exceed the maximum number of trips approved for the development.

The City Commission approved the first reading and transmittal hearing on November 5, 2019. Staff sent applicable documentation to the Department of Economic Opportunity (DEO), and various other agencies, for review and any comments received are included within this item's backup.

Recommendation

The Development Review Committee (DRC) recommended approval subject to DRC conditions on August 13, 2019.

The Planning Advisory Board (PAB) recommended approval by a vote of 7-0 on October 2, 2019.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Proposed Ordinance 19-19
2. MU-FR Map
3. MU-FR_clean-copy
4. MU-FR_underline-strikethrough
5. MU-D SIM Map (R)

6. MU-D_clean-copy
7. MU-D_underline-strikethrough
8. Email from SFWMD 12.10.2019
9. FDOT Comments 11.27.2019
10. Letter from DEO 12.18.2019
11. Email from DEP 12.13.2019
12. CC Ad 02.04.2020
13. 19-113 - DRC Comments
14. 19-113 - DRC Application

ITEM 4.B.

PUBLIC HEARING - FIRST READING - ORDINANCE AMENDING THE FIREFIGHTERS PENSION PLAN TO INCLUDE THE CANCER PRESUMPTION AND AMEND THE SHARE ALLOCATION - PROPOSED ORDINANCE #20-07

AN ORDINANCE OF THE CITY OF KISSIMMEE, FLORIDA, AMENDING TITLE II, ADMINISTRATION, CHAPTER 2-6, CITY EMPLOYEES, FIREFIGHTERS' RETIREMENT PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; AMENDING THE FIREFIGHTERS' RETIREMENT PLAN BY AMENDING SECTION 2-6-46, PRE-RETIREMENT DEATH; AMENDING SECTION 2-6-47, DISABILITY; AMENDING SECTION 2-6-70, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 175 SHARE ACCOUNTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Commission approval of the first reading of a proposed ordinance #20-07 to amend the Firefighters Pension Plan.

Explanation

Recommended by the Fire Pension Board of Trustees, this ordinance amends the Firefighters Retirement Plan amending Sections 2-6-46, Pre-Retirement Death, and Section 2-6-47, Disability, to include language regarding the Firefighters Cancer Presumption recently adopted by the Florida Legislature in FS §112.1816(1)(a). Section 2-670, Supplemental Benefit Component for Special Benefits; Chapter 175 Share Accounts, is also being amended to provide that no Share Account allocation or distribution will be made in an amount less than five dollars.

The Plan's actuary has determined that there will be a slight increase in the City's pension costs by approximately 0.10% as a result of the proposed change.

Recommendation

Staff recommends approval of the first reading of this proposed ordinance.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Fire Cancer Presumption 2020
2. Impact Statement for Proposed Fire Ordinance 20-07
3. Advertising ORD 20-07 Fire Pension - Cancer Presumption (2-04-2020)

ITEM 7.A.

COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the January 21, 2020 Commission Minutes.

Explanation

Minutes of the Commission meeting held on January 21, 2020 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Commission Minutes - January 21, 2020

ITEM 7.B.**REQUEST TO PURCHASE OFFICE FURNITURE FROM PRIDE ENTERPRISES****Request**

The Police Department requests approval to purchase office furniture from Pride Enterprises based off of State Contract number PRIDE9413608-16-P, effective period from January 14, 2020 through February 14, 2020.

Explanation

The Police Department is in need of completely furnishing the new training facility. The desired furniture will be purchased from and installed by Pride Enterprises. This includes various pieces of office furniture.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-30-3020-521-5005255		Decrease	\$50,225.00	\$50,224.23

Financial Summary:

Adequate funds are available in the Police Department's General Fund budget.

Recommendation

Staff requests approval to purchase furniture from Pride Enterprises under State Contract number PRIDE9413608-16-P for the total sum of \$50,224.23.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. KPD Firearms Training Quote Jan 14

ITEM 7.C.

AUTHORIZATION TO SUBMIT APPLICATION FOR 2020-21 VOCA GRANT

Request

Approval to submit an application to the Office of the Attorney General for the Victim of Crimes Act Grant for fiscal year 2020-2021.

Explanation

The Office of the Attorney General has announced the anticipated availability of Victims of Crime Act (VOCA) grant funds from the U.S. Department of Justice. The purpose of VOCA grant funds is to provide support services to victims of crime. Services are defined as those efforts that respond to the emotional and physical needs of crime victims, assist victims of crime to stabilize their lives after victimization, assist victims to understand and participate in the criminal justice system, and provide victims of crime with a measure of safety and security.

The Police Department has received this grant for several years and is eligible to receive up to \$81,324.67 under the VOCA Grant based on the services offered. The current funding cycle for the fiscal year 2019-20 VOCA grant began October 1, 2019, and runs through September 30, 2020. The funding cycle for the fiscal year 2020-21 VOCA grant will be from October 1, 2020, through September 30, 2021.

Recommendation

Staff recommends approval to submit an application to the Office of the Attorney General for the Victim of Crimes Act Grant for fiscal year 2020-2021.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Office of the Attny General ref VOCA grant funds

ITEM 7.D.**BID AWARD FOR THE ACTIVITY POOL RESURFACING AT THE BOB MAKINSON AQUATIC CENTER****Request**

Request to award bid IFB2020-002 to Vermana Inc. in the amount of \$76,544 for the activity pool resurfacing at the Bob Makinson Aquatic Center.

Explanation

On December 8, 2019, an invitation for bid was advertised by the Procurement Division for the resurfacing of the activity pool at the Bob Makinson Aquatic Center. Under normal wear and tear, the activity pool needs to be resurfaced approximately every ten to fifteen (10-15) years. The activity pool was last resurfaced in fiscal year 2007/08. In addition to the resurfacing, minor repairs around the water features will be made along with tile replacement and resurfacing of the surge tanks.

The bid opening occurred on December 30, 2019. Only four (4) vendors submitted sealed bids. In accordance with the City's Local Vendor Policy, the second lowest bidder Spies Pools was provided with an opportunity match the lowest bid received. However, no response was received. Therefore, staff recommends award of the contract to the lowest bid, Vermana Inc.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1105-50-5010-572-5006393	ST2008		\$80,000	\$76,544

Financial Summary:

Adequate funds are available in the Local Option Sales Tax Fund for this project.

Recommendation

Staff recommends bid IFB2020-002 be awarded to Vermana Inc. for the resurfacing of the activity pool at Bob Makinson Aquatic Center.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Vermana
2. Abstract
3. Agreement Between COK and Vermana

ITEM 7.E.**AGREEMENT FOR INVESTMENT PERFORMANCE MONITORING AND ADVISORY SERVICES FOR THE DEFINED CONTRIBUTION 457 AND RETIREMENT HEALTH SERVICES PLANS****Request**

Approval of an agreement with AndCo Consulting LLC for investment performance monitoring and advisory services for the Defined Contribution 457 and the Retirement Health Services Plans.

Explanation

The City is seeking a consultant to provide investment performance monitoring and advisory services for the City of Kissimmee Defined Contribution 457 and the Retirement Health Services plan. The purpose of this change is to lower the overall fees paid by plan participants. The City sought quotes from three (3) consultants who are in the business of providing investment performance monitoring and advisory services. Staff recommends AndCo Consultants, LLC to provide the best service at the best price based on past performance. AndCo Consultants, LLC. offers the City a guaranteed flat fee of \$25,000 which is less than the other quotes that were based upon the total valuation of the plan. This fee will be allocated among and deducted from all plan participant accounts. This change will reduce the overall costs that are deducted from the accounts of the plan participants.

Recommendation

Staff recommends approval of an agreement with AndCo Consulting LLC for investment performance monitoring and advisory services for the Defined Contribution 457 and the Retirement Health Services Plans. Additionally, City Commission authorizes the City Manager to execute the agreement on behalf of the City.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. 2019-12-30 Kissimmee 457 RHS Plans AndCo Agreement
2. AndCo Consulting ADV Part 2a - Annual Amendment 2019
3. AndCo Consulting Privacy Notice (2019)
4. Burgess proposed agreement
5. NFP proposed agreement

ITEM 7.F.

APPROVAL OF PURCHASE AGREEMENT FOR PROPERTY NEEDED FOR SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2C - COUNTYLINE CONNECTOR/CAUSEWAY

Request

Approval of the purchase agreement for right of way associated with the Shingle Creek Regional Bike Trail.

Explanation

As the Commission is aware, the City has acquired property throughout the City in recent years for the construction of the Shingle Creek Regional Bike Trail. On June 5, 2018, the Commission approved the purchase of property for a section of the trail that runs east and west across Shingle Creek, north of Osceola Parkway. During the design of this section, it became evident that the right of way previously acquired is not wide enough to accommodate the construction that will be needed to build the bridge over Osceola Parkway. The owners of the property needed for this right of way have agreed to sell the City the additional property at the same per acre price that the City paid previously.

Attached is the Contract for Sale and Purchase. The payment shall come from recreational impact fees. If the Commission approves the purchase, the City will notify the Florida Department of Transportation (FDOT) and proceed with the North 2C - Countyline Connector/Causeway segment of the trail.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1116-50-5070-572-5006191	RI2000	Decrease	\$110,000	\$7,500

Financial Summary:

Adequate funds are available in the Shingle Creek Regional Trail Land Acquisition project to cover the cost of the additional right of way.

Recommendation

Staff recommends approval of the purchase agreement for right of way associated with the Shingle Creek Regional Bike Trail.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Attachment(s):

1. Bronson Purchase Agreement with Exhibits

ITEM 7.G.**APPROVAL TO PURCHASE TWO (2) ADDITIONAL LED MARQUEE SIGNS FOR THE CITY OF KISSIMMEE****Request**

Approval to purchase two (2) additional LED marquee signs for the City of Kissimmee from AC Signs of Orlando, FL via bid IFB 2019-004.

Explanation

On March 12, 2019, the City Commission approved the award of IFB 2019-004 to the lowest bidder, which was AC Signs from Orlando, Florida. IFB 2019-004 was advertised on February 10, 2019 and is active for one (1) year. The bid was to manufacture and install four (4) monument style LED marquee signs that closely replicated the existing City of Kissimmee marquee.

In order to keep the consistency in appearance of the newly installed LED marquee signs throughout the City, staff is requesting approval to award two (2) additional single face marquee signs to AC Signs of Orlando at a cost of \$56,964.18. These signs will be located on U.S. Highway 192 near Medieval Times at the west entrance of the City and near the intersection of John Young Parkway and Pleasant Hill at the south entrance of the City. Both marquees will be located at or near the existing City limit signs.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1105-45-4560-519-5006494	ST2007	Decrease	\$70,000.00	\$56,964.18

Financial Summary:

Adequate funds are available in the Local Option Sales Tax Fund to cover this expenditure.

Recommendation

Staff recommends approval to purchase two (2) additional LED marquee signs for the City of Kissimmee from AC Signs of Orlando in the amount of \$56,964.18 (IFB 2019-004).

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Attachment(s):

1. Estimate_1363_from_AC_Signs_LLC 2020 project

ITEM 7.H.

ENCROACHMENT AGREEMENT WITH FLORIDA GAS TRANSMISSION COMPANY, LLC FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2B – WESTON RESERVE

Request

City Commission approval of an Encroachment Agreement with Florida Gas Transmission Company for the Construction of Shingle Creek Regional Trail North Phase 2B – Weston Reserve from Tapestry Development to Osceola Parkway.

Explanation

Florida Gas Transmission operates and maintains a high pressure underground natural gas pipeline facility on a certain property where the City would like to construct a trail crossing and pedestrian bridge as part of the continuation of the Shingle Creek Regional Trail to the north, adjacent to Osceola Parkway.

This Encroachment Agreement grants the City of Kissimmee the ability to maintain, operate and use the property in close proximity to the pipeline facilities, for the limited purpose of the trail, subject to the terms and conditions of the agreement.

Recommendation

Staff recommends the City Commission approve the Encroachment Agreement.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. City of Kissimmee - ShingleCreek - EA FGT Rev 1-9-20

ITEM 7.I.**CHANGE ORDER TO INCREASE THE CONTRACT TIME FOR THE SHINGLE CREEK REGIONAL TRAIL PHASE 1B SOUTH – TOHO VISTA TRAIL PROJECT DUE TO INCLEMENT WEATHER****Request**

Approval for Change Order #4 to increase the contract time by 90 calendar days due to inclement weather and wet conditions.

Explanation

On May 1, 2018, the City Commission awarded the Shingle Creek Regional Trail Project Phase 1B South - Toho Vista Trail project to Cathcart Construction Company-Florida LLC for \$1,768,360. During the construction phase, there have been several delays due to inclement weather. Therefore, the contractor has requested an extension of time to complete the project. Staff has reviewed the request and agrees that it is fair and reasonable based on the weather-related delays.

There will be no fiscal impact due to this extension.

Recommendation

Staff recommends City Commission approval of Change Order #4 to increase the contract time by 90 calendar days for the Shingle Creek Regional Trail - Phase 1B South - Toho Vista Trail project.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. CO no4 SCRT 1B signed CCC - 01282020

ITEM 7.J.**AMENDMENT TO THE CONSTRUCTION CONTRACT FOR THE KISSIMMEE PUBLIC SAFETY TRAINING CENTER****Request**

Approval to amend the current contract price of \$9,744,212.76 by \$506,562.09 for costs associated with additional bridging and bracing for the firearms range, ballistic changes to the firearms cleaning room, and concrete around the burn tower building.

Explanation

On June 5, 2018, the City Commission approved the GMP Addendum to the Construction Manager At Risk (CMAR) contract with H. J. High Construction, Inc. for the construction of the Kissimmee Public Safety Training Center in the amount of \$8,666,354. As previously approved by the Commission on August 20, 2019, the current contract price was increased to \$9,744,212.76. This was the result of various change orders including Owner Direct Purchases (ODP). The scope of work for the current change order includes changes in the ballistic rated walls, bridging and bracing for the targeting system, elevations, and concrete around the burn tower.

Staff has reviewed the costs and agrees that these items are in line with current prices for the work involved for this project. No time extension is required with this amendment.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1105-30-3010-521-5006393	ST1717	Decrease	\$544,902.85	\$506,562.09

Financial Summary:

Adequate funding is available in the Local Option Sales Tax project for this change order.

Recommendation

Staff recommends Commission approval to amend the current contract price of \$9,744,212.76 by \$506,562.09 for costs associated with Phase II (infrastructure work) of the Public Safety Training Center.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Exhibit H- CO # 07 Revised 01282020

ITEM 7.K.**INTERLOCAL AGREEMENT BETWEEN THE TOHOPEKALIGA WATER AUTHORITY AND THE CITY OF KISSIMMEE PERTAINING TO 810 S. JOHN YOUNG PARKWAY****Request**

Approval of an Interlocal Agreement between the City and the Tohopekaliga Water Authority (TWA) relating to water and sewer utility services at 810 S. John Young Parkway.

Explanation

As the Commission is aware, the water and sewer utility system was owned and operated by the City and subsequently transferred to TWA in 2003. In the 1990s, prior to TWA being created, the City made improvements to Harrelson Lane (fka Martin Street) off South John Young Parkway including the installation of a storm-water pipe. During this time, the property located at 810 S. John Young Parkway was disconnected from sewer and water services. The owner is now asking for reconnection to water and sewer services that should have been done when the road improvement was performed.

This Interlocal Agreement grants TWA the authority to perform certain work related to connecting and providing water and sewer services to the property and authorizes the City to reimburse TWA for the cost of restoring and repaving the roadway, subject to the terms and conditions of the agreement. TWA will fund the portion of the work specific to the installation of the utility lines.

Recommendation

Staff recommends approval of the Interlocal Agreement.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. TWA Executed ILA-810 S. John Young Pkwy

ITEM 8.A.

LANCASTER RANCH PARK MASTER PLAN

Request

Request City Commission approval of the Master Plan for Lancaster Ranch Park.

Explanation

For more than a decade, the City Commission has made tremendous efforts to preserve park lands and invest in community assets designed to improve the quality of life for residents and visitors of Kissimmee. These investments include the protection and securing of the 150 +/- acre Lancaster Ranch Park located between Pleasant Hill Road (now Jack Calhoun Drive) and John Young Parkway. This community asset is envisioned to provide outdoor and indoor recreational opportunities for both citizens and visitors to enjoy. The purchase of this property and plans to develop the park resulted from the need to ensure adequate park lands and recreational opportunities for an increasing City population.

The Parks and Recreation Department contracted with AECOM Technical Services, Inc. to prepare the proposed Lancaster Ranch Park Master Plan and conceptual design. This Master Plan summarized multiple community input sessions and potential park uses. Special attention was given to natural areas, diversity of use, pedestrian access, flexible spaces and the integration of cultural and historic park features and programs.

To date, the planning process includes; Lackey property acquisition and expansion, stakeholder meetings, field house planning, schematic design and preliminary engineering, potential public/private partnerships, grant updates and phased funding.

In addition, a notice was mailed on January 13, 2020 to all adjacent property owners to review and comment on Lancaster Ranch Park conceptual plan.

Based on these efforts, staff is now requesting Commission approval of the Lancaster Ranch Park Master Plan, conceptual design and authorization for staff to move forward with soliciting request for proposals for design and engineering services.

Recommendation

Staff recommends City Commission approval of the Lancaster Ranch Park Master Plan and authorization to move forward with design and engineering services.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Master Plan_FINAL_2019-11-22
2. LRP Master Plan_2018-09-06