



**COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JANUARY 21, 2020
6:00 PM**

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A. PRESENTATION - OSCEOLA COMMUNITY HEALTH SERVICES

The request is for the City Commission to hear a presentation from the Chief Executive Officer of Osceola Community Health Services.

3.B. SWEARING IN CEREMONY FOR NEW DEPUTY FIRE CHIEF

Swearing in and administering of Oath of Office for new Deputy Fire Chief, Joseph Leone.

3.C. RECOGNITION OF FIRE DEPARTMENT EMPLOYEES FOR CONSTRUCTION OF BUNKER GEAR DRYERS

The City of Kissimmee Fire Department would like to recognize three employees for their ingenuity and dedication concerning the construction of bunker gear dryers for the department.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A. COMMISSION MINUTES APPROVAL

Request Commission approval of the January 7, 2020 Commission Minutes.

7.B. AUTHORIZATION TO USE FEDERAL FORFEITURE FUNDS FOR THE PURCHASE OF AN ELECTRONIC STORAGE DETECTION K-9

The Police Department requests approval to transfer \$15,000 from contingency reserves in the Federal Forfeiture Fund to purchase an Electronic Storage Detection K-9.

7.C. APPROVAL OF A RESOLUTION AUTHORIZING THE ACQUISITION OF FIRE FIGHTING APPARATUS

Approval of a Resolution authorizing the City to acquire firefighting apparatus using the lease-financing purchase agreement and buy back agreement through the collaboration and partnership of South Florida Emergency Vehicles, Leasing 2 Inc., and Brindlee Mountain Fire Apparatus, LLC.

7.D. LEASE AGREEMENT WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE YATES CONNECTOR PORTION OF THE SHINGLE CREEK REGIONAL TRAIL

Approve the lease agreement between the City of Kissimmee and the Florida Department of Environmental Protection (FDEP) to maintain the Yates Connector of Shingle Creek Regional Trail.

7.E. DONATION OF CITY COMPUTERS TO NON-PROFIT ORGANIZATIONS

Approval to donate surplus computers to two nonprofit organizations providing services to residents in Kissimmee.

7.F. ACCEPTANCE OF AN INTERNSHIP GRANT FROM FLORIDA AIRPORT COUNCIL (FAC)

Request Commission approval of acceptance of an Internship Grant from Florida Airport Council (FAC).

7.G. EXTENSION OF AGREEMENT WITH VENDING STATION, INC. FOR VENDING SERVICES

Approval to extend the agreement with Vending Station, Inc. for vending services.

7.H. EXTENSION OF THE AGREEMENT WITH ZAMBELLI FIREWORKS MANUFACTURING COMPANY

Approval to extend the agreement between the City of Kissimmee and Zambelli Fireworks Manufacturing Company.

7.I. APPROVAL OF FINAL PLAT - SUMMER FLOWERS TOWNHOMES (DRC#14-00212), IMPROVEMENTS AND MAINTENANCE BOND

Approval of Summer Flowers Final Plat (DRC #14-00212), improvements and maintenance bond.

8. DISCUSSION ITEMS

8.A. DISCUSSION REGARDING DOWNTOWN KISSIMMEE IMPROVEMENTS

This is a request from Mr. Carlos Ramirez to address the City Commission about concerns regarding the Downtown Kissimmee area.

9. HEAR CITY OFFICIALS

9.A. CITY MANAGER

9.B. CITY ATTORNEY

9.C. CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 101 CHURCH STREET, KISSIMMEE, FL 34741, (407) 518-2309.

ITEM 3.A.**PRESENTATION - OSCEOLA COMMUNITY HEALTH SERVICES****Request**

The request is for the City Commission to hear a presentation from the Chief Executive Officer of Osceola Community Health Services.

Explanation

Belinda Johnson-Cornett, Chief Executive Officer of Osceola Community Health Services will give an update to the City Commission on their Federally Qualified Health Center (FQHC). The PowerPoint presentation is attached for your review.

Attachment(s):

1. Osceola Community Health Services - City of Kissimmee Presentation - 1..21.20

ITEM 3.B.

SWEARING IN CEREMONY FOR NEW DEPUTY FIRE CHIEF

Request

Swearing in and administering of Oath of Office for new Deputy Fire Chief, Joseph Leone.

Explanation

Joseph Leone was hired on January 6, 2020 as the Deputy Fire Chief. He will be filling the opening created by the retirement of Eric Cruz.

The Fire Department requests that Deputy Chief Leone be sworn in to his new position in front of the City Commission to reflect the professionalism and respect the job deserves. This will also serve as a formal introduction to the Mayor, City Commissioners, and the citizens and the community.

Attachment(s):

None

ITEM 3.C.

RECOGNITION OF FIRE DEPARTMENT EMPLOYEES FOR CONSTRUCTION OF BUNKER GEAR DRYERS

Request

The City of Kissimmee Fire Department would like to recognize three employees for their ingenuity and dedication concerning the construction of bunker gear dryers for the department.

Explanation

The City of Kissimmee Fire Department would like to recognize three employees for their ingenuity and dedication in the construction of bunker gear dryers for the department. The dryer they devised is based on a commercial design they saw at a trade show. The dryer works by forcing air through the bunker coats, pants, boots and gloves. The reduction in moisture reduces the growth of bacteria and mildew. Additionally, these dryers greatly assist with our Cancer Reduction Initiative by allowing us to wash bunker gear more frequently. It is extremely important that we remove any contaminants from a scene. The dryer helps us get the bunker gear dry and ready to go for the next incident.

The cost of a commercially purchased Bunker Gear Dryer runs approximately \$6,000. These employees were able to produce our dryers for \$2,000 each, including parts and overtime. In total, 5 dryers were constructed, saving the City \$20,000. Two of the dryers were placed at Station 11, due to the higher number of personnel housed there, and one dryer was placed at each of the other three stations.

The employees to be recognized are:

Part Time Logistics Technician Gary LaTour
Firefighter Frank Bachmann
Firefighter Luis Pena

Attachment(s):

1. Photo - Bunker Gear Dryers

ITEM 7.A.

COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the January 7, 2020 Commission Minutes.

Explanation

Minutes of the Commission meeting held on January 7, 2020 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Commission Minutes - January 7, 2020

ITEM 7.B.

AUTHORIZATION TO USE FEDERAL FORFEITURE FUNDS FOR THE PURCHASE OF AN ELECTRONIC STORAGE DETECTION K-9

Request

The Police Department requests approval to transfer \$15,000 from contingency reserves in the Federal Forfeiture Fund to purchase an Electronic Storage Detection K-9.

Explanation

There is a growing issue of child exploitation in our society. An Electronic Storage Detection K-9 is specially trained to locate hidden electronic devices. The Electronic Storage Detection K-9 would be used by the Kissimmee Police Department Internet Crimes Against Children (ICAC) Task Force Officer.

Approval has been given by the City Commission to apply for a grant to fund this project. However, the certification course is March 30, 2020. While the Florida Department of Law Enforcement (FDLE) has agreed to cover the cost of the certification training course, a deposit is required to reserve a place within the course and a canine must be purchased prior to the beginning of the course. This request is a contingency plan in case the grant is not awarded. Funding from the Federal Forfeiture account would be used only if the grant is not awarded.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0024-30-3074-521-5009276		Decrease	\$15,000	
0024-30-3074-521-5006393		Increase	\$15,000	

Financial Summary:

Funds are available in the Federal Forfeiture Fund Reserves to cover the cost of the Electronic Storage Detection K-9.

Recommendation

Staff recommends approval to transfer \$15,000 from contingency reserves in the Federal Forfeiture Fund to purchase an Electronic Storage Detection K-9 and amend the budget as referenced above if the grant is not received.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

None

ITEM 7.C.

APPROVAL OF A RESOLUTION AUTHORIZING THE ACQUISITION OF FIREFIGHTING APPARATUS

Request

Approval of a Resolution authorizing the City to acquire firefighting apparatus using the lease-financing purchase agreement and buy back agreement through the collaboration and partnership of South Florida Emergency Vehicles, Leasing 2 Inc., and Brindlee Mountain Fire Apparatus, LLC.

Explanation

The City of Kissimmee Fire Department requests Commission authorization for the Mayor to execute the lease-finance purchasing agreement with Leasing 2, Inc. for two (2) Sutphen Custom Pumpers. The total annual cost of the lease shall be \$151,540.13 for a term of five (5) years, with a balloon payment of \$420,280, due February 1, 2026. Staff also requests Commission authorization for the Mayor to execute the Deferred Purchase Value Agreement to sell the trucks to Brindlee Fire Apparatus, LLC for \$420,280 at the end of the lease period.

The Kissimmee Fire Department also requests Commission authorization for the Mayor to execute the lease-finance purchasing agreement with Leasing 2, Inc. to lease one (1) Sutphen SPH 100 Platform (Tower Truck). The total annual cost of the lease shall be \$162,146.59, for a term of seven (7) years, with a balloon payment of \$363,333, due April 15, 2028. Staff also requests Commission authorization for the Mayor to execute the Deferred Purchase Value Agreement to sell the trucks to Brindlee Fire Apparatus, LLC for \$363,333 at the end of the lease period.

The City has determined that it is economically advantageous and in the best interest of the City to utilize this unique purchasing process to acquire the fire fighting apparatus. Staff requests Commission authorization for the City Manager to execute and deliver any subsequent related documents necessary for the consummation of the transactions for this Lease-purchase and Deferred Purchase Value Agreement.

The annual lease payments for all three apparatus will be paid for from the Local Option Sales Tax Fund from monies that were originally budgeted to purchase this equipment. The above referenced annual lease payments will begin when the equipment is received which is expected to occur in April 2021. The balloon payments that will be required in 2026 and 2028 will be included in the 5-year Capital Budget in future years.

The primary benefit of moving to the lease purchase model is that for the same costs we currently budget for traditional purchases of new and replacement apparatus, our apparatus can be replaced more frequently since pre-approved resale arrangements will be in place at the time of purchase for each truck. This resale date varies with the type of truck we purchase but is timed to save the substantial maintenance costs typically experienced during the final years of the useful life of our fleet. The end result will be a newer, more reliable fleet with less downtime and lower maintenance expenses.

This proposed approach was analyzed by personnel from Fire, Finance, Fleet Maintenance, City of Kissimmee

Attorney's Office and City Manager's Office and found to be more fiscally and operationally beneficial than the current purchase arrangement. Therefore, Staff recommends approval.

Recommendation

Staff recommends approval to acquire firefighting apparatus using the lease-financing purchase agreement and buy back agreement through the collaboration and partnership of South Florida Emergency Vehicles, Leasing 2 Inc., and Brindlee Mountain Fire Apparatus, LLC.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Fire Truck Resolution 1.13.2020. V2
2. Brindlee Mountain Contract- Pumper 2
3. Brindlee Mountain Contract- Pumper 1
4. Brindlee Mountain Contract-Tower
5. LEASE OFFER Kissimmee FL - 11.19.19 SPH100
6. LEASE OFFER Kissimmee FL - 11.19.19 Pumpers

ITEM 7.D.**LEASE AGREEMENT WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE YATES CONNECTOR PORTION OF THE SHINGLE CREEK REGIONAL TRAIL****Request**

Approve the lease agreement between the City of Kissimmee and the Florida Department of Environmental Protection (FDEP) to maintain the Yates Connector of Shingle Creek Regional Trail.

Explanation

The City of Kissimmee has acquired 35.14 acres of leased property with the State of Florida for the Shingle Creek Regional Trail. The City agrees to maintain this section of property that the Shingle Creek Regional Trail runs through as indicated on the attached boundary map. This will consist of keeping the property and improvements in a state of good condition, working order and repair including, but not limited to, removing all trash and litter, maintaining all improvements, meeting all building/safety codes, and maintaining any roads, canals, ditches, culvert, risers, etc.

This agreement is for fifty (50) years, unless terminated in writing, with a six (6) month notice by either party. There is an annual administrative fee of \$300 which will be budgeted by the Parks and Recreation Department on an annual basis for the next 50 years.

Recommendation

Staff recommends approval of the lease agreement between the City of Kissimmee and the Florida Department of Environmental Protection (FDEP) to maintain the Yates Connector of Shingle Creek Regional Trail.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. A - AID 38476 Lease 4822 OGC signed (2) (1)

ITEM 7.E.

DONATION OF CITY COMPUTERS TO NON-PROFIT ORGANIZATIONS

Request

Approval to donate surplus computers to two nonprofit organizations providing services to residents in Kissimmee.

Explanation

The City has been contacted by the following local non-profit organizations requesting surplus computers to aid in their service delivery to the community.

Solid Rock Community Church

Requester states computers will be used in the computer lab to help aide in their Community Outreach Program called ACCESS, our Community Couponing Class and for tutoring adults and students who are in need of learning and using the computer on a weekly basis. In addition, they have recently started a mental health counseling program at the church for the community. This program takes place once a week at the church. The licensed counselor's will provide services pro□bono. The request letter is attached.

These computers will replace old computers that were awarded to the church through a grant.

City Tag | Description | Serial No.

NA Optiplex 760 91KS3J1
22198 Optiplex 390 9Y77LS1
22199 Optiplex 390 9Y76LS1
22321 Optiplex 390 6HT58V1
22609 Optiplex 7010 63C4DX1
22615 Optiplex 3010 SFF 64Y6DX1
22634 Optiplex 3010 SFF D4P9DX1
22657 Optiplex 3011 All in One DRXCBY1
22766 Optiplex 3011 All in One HV97BY1
22767 Optiplex 3011 All in One HV96BY1
22768 Optiplex 3011 All in One HV95BY1
22771 Optiplex 3011 All in One HV98BY1
22772 Optiplex 3011 All in One HV9FBY1
23372 Optiplex 3030 All in One HD22942
23776 Optiplex 3030 All in One 4L1T382
22384 Latitude E6500 1J4LSL1

Flo's Refuge Center

Requester states computers will be used to provide computer lab and web access. In addition, they will provide utility assistance, care packages to the homeless, tutoring, etc. A flyer is attached.

City Tag | Description

23382 OptiPlex 3030 All-in-one Desktop

City of Kissimmee

23383 OptiPlex 3030 All-in-one Desktop

The computers identified below have already been replaced based on the budgeted replacement schedule and would otherwise be disposed.

Recommendation

Staff recommends approval of the donation of the sixteen (16) computers to the non-profit organization, Solid Rock Community Church.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Letter DM City Of Kissimmee Solid Rock
2. Letter City Of Kissimmee Solid Rock Addendum
3. Computer Request Flos Refuge Tax Exemption
4. Computer Request Flos Refuge

ITEM 7.F.**ACCEPTANCE OF AN INTERNSHIP GRANT FROM FLORIDA AIRPORT COUNCIL (FAC)****Request**

Request Commission approval of acceptance of an Internship Grant from Florida Airport Council (FAC).

Explanation

The Florida Airport Council (FAC) is offering the City an internship grant opportunity for the summer of 2020 to provide an intern with the skills necessary to work for an airport at an entry-level position. The intern will work 40 hours per week for a maximum of 12 weeks and will produce a research project that will benefit the Airport.

The FAC grant allows the City to receive a reimbursement of up to \$4,000 upon completion of the internship period. As part of the grant, the Airport will be required to pay 20% of the intern's wages, which will total \$1,000 and will be funded through available monies in the Department's operating budget.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
4461-00-0000-389-3894000		Increase	\$4,000	
4461-70-7010-542-5003131		Decrease	\$1,000	
4461-70-7010-542-5001212		Increase	\$4,339	
4461-70-7010-542-5002121		Increase	\$383	
4461-70-7010-542-5002424		Increase	\$278	

Financial Summary:

The City's \$1,000 match will be funded from the professional services account (5003131) in the Airport's budget.

Recommendation

Staff recommends Commission approval to accept an internship grant from FAC for Fiscal Year 2020 and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Attachment(s):

1. FAC Grant Agreement 2020

ITEM 7.G.**EXTENSION OF AGREEMENT WITH VENDING STATION, INC. FOR VENDING SERVICES****Request**

Approval to extend the agreement with Vending Station, Inc. for vending services.

Explanation

On May 15, 2017, the City entered into an agreement with Vending Station, Inc. through an inter-governmental cooperative purchasing agreement between Vending Station, Inc. and Osceola County. The vending agreement covers vending machines and the maintenance of vending machines at City Hall, Oak Street Community Center, Kissimmee Civic Center, Chambers Park Community Center and Park Operations. The City receives 25% of sales from these machines. The monies from all locations, except City Hall, are deposited into the Kissimmee Recreation (KREC) Scholarship fund to help children attend City programs if they meet the scholarship requirements. The funds from the City Hall vending machines are deposited into the General Employee Organization (GEO) assistance fund to help employees that qualify for assistance.

On February 1, 2019 Osceola County extended its agreement with Vending Station, Inc. with a term through March 15, 2021. The City would also like to extend the current agreement to expire on March 15, 2021 in concurrence with the Osceola County agreement. At that time, the County may elect to extend its agreement and City staff will evaluate to determine if it is in the City's best interest to continue with the inter-governmental cooperative agreement.

Recommendation

Staff recommends extending the vending service agreement with Vending Station, Inc. until March 15, 2021.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Vending Contract 2017
2. Vending Station Extension 2021

ITEM 7.H.**EXTENSION OF THE AGREEMENT WITH ZAMBELLI FIREWORKS MANUFACTURING COMPANY****Request**

Approval to extend the agreement between the City of Kissimmee and Zambelli Fireworks Manufacturing Company.

Explanation

On March 5, 2019, the City entered into an agreement with Zambelli Manufacturing Company through bid # IFB2019-003 for the Independence Day fireworks show at Lakefront Park. This agreement is renewable for up to 2 years. Staff is requesting to extend the original contract for the 2 year renewal period, ending on July 5th, 2021. This will allow Zambelli Manufacturing Company to provide Independence Day firework shows for July 4, 2020 and July 4, 2021.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-50-5066-575-5003434		Decrease	\$30,000	\$30,000

Financial Summary:

Funds for this service are budgeted annually in the Events and Venues operating budget.

Recommendation

Staff recommends approval to extend the agreement between the City of Kissimmee and Zambelli Fireworks Manufacturing Company.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Zambelli 2019 Agreement Signed
2. Zambelli Extend 2021 (1)

ITEM 7.I.

APPROVAL OF FINAL PLAT - SUMMER FLOWERS TOWNHOMES (DRC#14-00212), IMPROVEMENTS AND MAINTENANCE BOND

Request

Approval of Summer Flowers Final Plat (DRC #14-00212), improvements and maintenance bond.

Explanation

This request is for Commission approval of the final plat, acceptance of the improvements constructed at Summer Flowers Townhomes. The required subdivision improvements consist of paving, grading, drainage, landscaping, irrigation, site lighting, and other amenities. All roads and common areas will be owned and maintained by the Homeowners Association.

Fortune Eagle Real Estate Investment, LLC, developer of the property, has satisfactorily constructed the subdivision improvements in accordance with City specifications and the lines and grades indicated on the approved construction drawings, with the exception of the landscaping, irrigation, and other amenities. The developer and the City have agreed to the condition that the remaining improvements will be done prior to any certificate of occupancy being issued. The owner has submitted a maintenance bond in the amount of \$51,535.66 to guarantee construction of the required subdivision improvements which must be completed within one (1) year, of this approval. The developer will provide a continued maintenance bond for the remaining improvements upon their completion.

The subdivision is located south of W. Vine Street and west of N. Bass Road and is being subdivided into 32 lots and 16 tracts for development purposes. This is a Major Subdivision as defined in Land Development Code §14-2-240.

Recommendation

Staff recommends acceptance of the final plat, improvements and maintenance bond for Summer Flowers Townhomes.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Plat
2. Vicinity Map
3. 2019-11-01_PlatLetter_SummerFlowersTownhomes
4. 2020-01-08_OpinionOfTitleLetter_SummerFlowersTownhomes
5. Maintenance Bond

ITEM 8.A.**DISCUSSION REGARDING DOWNTOWN KISSIMMEE IMPROVEMENTS****Request**

This is a request from Mr. Carlos Ramirez to address the City Commission about concerns regarding the Downtown Kissimmee area.

Explanation

Mr. Carlos Ramirez of Aviles Hair Studio located at 23 Broadway, will address the Commission about issues of maintenance and improvements to Downtown Kissimmee, holiday decorations, and enforcement of violations on building owners and businesses.

Recommendation

Information item, no action required.

REQUESTED CITY COMMISSION ACTION:

No Action

Attachment(s):

None