COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, NOVEMBER 19, 2019
6:00 PM

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A. SWEARING IN OF THREE NEW FIREFIGHTERS

Staff requests that our three (3) new employees be sworn in as City of Kissimmee firefighters.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

5. PUBLIC HEARINGS

5.A. PUBLIC HEARING - RESOLUTION ADOPTING INVENTORY LIST OF MUNICIPALLY OWNED PROPERTY APPROPRIATE FOR USE AS AFFORDABLE HOUSING

Approval of a resolution adopting an inventory list of municipally owned property that is appropriate for use as affordable housing.

5.B. PUBLIC HEARING - PUD AMENDMENT: FLORA RIDGE, DRC #19-115 (UPDATE USE, DESIGN & DEVELOPMENT STANDARDS)

Approval of a PUD Amendment updating the development program, amend the uses, and add design standards for the Flora Ridge project.

5.C. PUBLIC HEARING - ADOPTION OF RESOLUTION TO AMEND THE CITY'S FISCAL YEAR 2018-2019 OPERATING BUDGET

Approval to adopt a resolution amending the City's operating budget for fiscal year 2018-2019.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A. **COMMISSION MINUTES APPROVAL**

Request Commission approval of the October 8, 2019 Commission Workshop and the November 5, 2019 Commission Meeting Minutes.

7.B. MINISTERIAL APPROVAL - FIRE PENSION BOARD - DAN GARAGUSO JR

Request City Commission approval of the ministerial appointment of Dan Garaguso Jr. as the fifth member of the Fire Pension Board.

7.C. APPROVAL FOR QUANTEM FBO GROUP KISSIMMEE, LLC TO ENTER INTO A SUB-LEASE AGREEMENT WITH ASAP AVIONICS SERVICES

Approval of a sub-lease by Quantem FBO Group Kissimmee, LLC with ASAP Avionics Services.

7.D. PURCHASE OF A BERGKAMP FP5 FLAMELESS ASPHALT PATCH TRUCK

Approval to purchase a Bergkamp FP5 Flameless Patcher (5 cubic yard capacity), otherwise known as an asphalt patch truck, from the Sourcewell contract (052417-BGK) through Bergkamp Inc. for a total cost of $198,000.

7.E. PURCHASE OF A JOHN DEERE TRACTOR WITH A TIGER DROP-WING MOWER

Approval to purchase a John Deere tractor with a Tiger drop-wing mower via the Sourcewell contract (#052417-TGR) through Tiger Corp. at a cost of $129,600.

7.F. AUTHORIZATION TO USE CHARTER SCHOOL FUND RESERVES FOR REPAIRS TO THE HVAC COMPONENTS AT THE KISSIMMEE CHARTER ACADEMY

Approval to use Charter School Fund reserves for the maintenance and repair of HVAC components at the Kissimmee Charter Academy.

7.G. STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM AGREEMENT FOR FACILITATION OF THE OWNER-OCCUPIED REHABILITATION PROGRAMS

Approval of the State Housing Initiatives Partnership (SHIP) Program Agreement between the City of Kissimmee, Habitat for Humanity of Greater Orlando and Osceola County, Inc. for the facilitation of the owner-occupied rehabilitation programs.

7.H. AUTHORIZATION TO USE FEDERAL FORFEITURE FUNDS FOR THE PURCHASE OF A DOMESTIC VIOLENCE AWARENESS VEHICLE WRAP

Staff requests approval to transfer $1,800 from contingency reserves in the Federal Forfeiture Fund for the purchase of a domestic violence awareness wrap for the police vehicle assigned to the domestic victims' advocate.

7.I. APPROVAL TO ACCEPT THE NEO CITY AT KISSIMMEE NON-EXCLUSIVE ACCESS, DRAINAGE, MAINTENANCE, AND UTILITY EASEMENT AGREEMENT

Approval to accept the Neo City at Kissimmee non-exclusive Access, Drainage, Maintenance, and Utility Easement agreement between the City of Kissimmee and Osceola County.

7.J. VA OUTPATIENT CLINIC – FINAL PLAT, DRC# 19-00101

Commission approval of the final plat known as VA Outpatient Clinic.

7.K. PURCHASE OF REHRIG PACIFIC COMPANY CONTAINERS/PARTS AND SALE OF SURPLUS CONTAINERS FOR FISCAL YEAR 2019-2020

Approval to use the US Communities pricing contract to purchase Rehrig Pacific Company containers/parts and to sell the City of Kissimmee surplus containers for fiscal year 2019-2020.

7.L. AWARD OF THE DONEGAN RAILROAD CROSSING QUIET ZONE IMPROVEMENT PROJECT

Approval to award the Donegan railroad crossing quiet zone improvement project to Jr. Davis Construction Company via piggyback of the current contract between Osceola County and Jr. Davis Construction Company for the Hoagland Boulevard Segment 3 roadway project.

7.M. RESCUE UNIT RE-CHASSIS

Approval for Excellance, Inc. to purchase a Freightliner M2 106 chassis to re-chassis and refurbish FD104 (Rescue 113).

7.N. LOCAL AGENCY PROGRAM AGREEMENT WITH FDOT FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY (FPN 430225-9-58-0)

Approval of the attached resolution authorizing the Mayor to execute and deliver the LAP Agreement and further authorizes the City Manager to execute and deliver to the Florida Department of Transportation (FDOT) any subsequent documentation and amendments to FDOT for the construction of Shingle Creek Regional Trail North Phase 2B from Tapestry Development to Osceola Parkway Project (FPN 430225-9-58-01).

7.O. AWARD CITY SIGNATURE EVENTS/FESTIVALS PERFORMANCE AND PRODUCTION SERVICES AGREEMENT FOR FISCAL YEAR 2019-2020

Approval to award the City Signature Events/Festivals Performance and Production Agreement to aXis Productions & Events for fiscal year 2019-2020.

7.P. DISPOSAL OF CITY ASSETS

Approval to dispose of City asset items detailed in the attached report.

7.Q. CONTRACT EXTENSION AND AMENDMENT FOR STORMWATER MONITORING MAINTENANCE AND DATA COLLECTION SERVICES

Approval to extend and amend the monitoring maintenance and data collection service contract with YSI Incorporated for one year with an amended cost of up to $237,931.33 annually.

7.R. TAPESTRY PARCEL 8, PHASE 5 (DRC# 18-00023) – MAJOR SUBDIVISION, ACCEPTANCE OF IMPROVEMENTS

City Commission acceptance of the subdivision improvements for Tapestry Parcel 8, Phase 5.

7.S. HOLIDAY INCENTIVE PAYMENT

Request approval to utilize approximately $168,000 from reserves for a one-time holiday incentive payment to all full-time and part-time employees.

7.T. APPROVAL TO ADJUST THE FISCAL YEAR 2018-2019 BUDGET

Approval to adjust the budget for fiscal year 2018-2019 due to line item variances in certain department budgets.

8. DISCUSSION ITEMS

8.A. SANITATION RATE STUDY IMPLEMENTATION

Request Commission approval of Sanitation Rate Study Implementation for Residential Collection Services.

9. HEAR CITY OFFICIALS

9.A. **CITY MANAGER**

9.B. **CITY ATTORNEY**

9.C. **CITY COMMISSION**

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 101 CHURCH STREET, KISSIMMEE, FL 34741, (407) 518-2309.

ITEM 3.A.
SWEARING IN OF THREE NEW FIREFIGHTERS

Request

Staff requests that our three (3) new employees be sworn in as City of Kissimmee firefighters.

Explanation

Three new firefighters were hired on October 28, 2019 by the Fire Department to fill current openings.

The Fire Department requests that these employees be sworn-in in front of the City Commission to reflect the professionalism and respect their jobs deserve. This will also allow the Commissioners an opportunity to meet the new firefighters that will be serving this city.

The firefighters to be sworn in are:

Firefighter Christian Burton-Jenkins
Firefighter Nicole DeJesus
Firefighter Brandon Holder

Attachment(s):
None

ITEM 5.A.
PUBLIC HEARING - RESOLUTION ADOPTING INVENTORY LIST OF MUNICIPALLY OWNED PROPERTY APPROPRIATE FOR USE AS AFFORDABLE HOUSING

Request

Approval of a resolution adopting an inventory list of municipally owned property that is appropriate for use as affordable housing.

Explanation

Per Section 166.0451 of the Florida Statutes, municipalities in the State of Florida are required to prepare an inventory list of all real property within its jurisdiction to which the City holds fee simple title that is appropriate for use as affordable housing. The list must be reviewed and approved by the City Commission at a public hearing and it should be updated every three years. During a recent review of the inventory list, staff identified two lots that need to be included in the list:

1) 836 Canterbury Lane, Kissimmee 34741
2) 219 N Randolph Avenue, Kissimmee 34741

Both lots are currently vacant. They have been identified for future construction utilizing NSP funding. The City has a contract with BAM Construction, LLC to construct a single family home on 836 Canterbury Lane. The construction is expected to be completed by May 2020. The property at 219 N Randolph was purchased by the City on February 22, 2019 for the construction of another single family home. Construction will take place in 2020.

The inventory list will be updated again in 2022.

Recommendation

Staff recommends approval of the inventory list of municipally owned property appropriate for use as affordable housing.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):
1. Resolution. Affordable Housing Inventory List

ITEM 5.B.
PUBLIC HEARING - PUD AMENDMENT: FLORA RIDGE, DRC #19-115 (UPDATE USE, DESIGN & DEVELOPMENT STANDARDS)

Request

Approval of a PUD Amendment updating the development program, amend the uses, and add design standards for the Flora Ridge project.

Explanation

This is a request to amend the Flora Ridge MUPUD (Mixed Use Planned Unit Development) as summarized below. This amendment only affects Parcels O-2, C-9, C-7, H-2, B-1, C-11, C-12, C-13, C-4, H-1, C-8, C-14, C-15, and C-16. The following summarizes the requested amendments.

Consolidation of Parcels:
This amendment consolidates several parcels:
• Parcel C-9 is merged with Parcel O-2;
• Parcel H-2 is merged with Parcel C-7;
• Parcels C-11, C-12, and C-13 are merged with Parcel B-1
• Parcel H-1 is merged with Parcel C-4.

Amend Development Program:
All of the single-family parcels in Flora Ridge are built out leaving 655 remaining units in the development program. The conversion matrix was used to convert 374 of these unused single-family units to multi-family units leaving 281 single-family units that may be converted in the future if necessary.

The maximum retail development program has been increased 61,820 square feet from 1,471,050 square feet to 1,532,870 square feet. In order to exceed 1,401,000 square feet the conversion matrix would have to be used.

Amend Uses and Design Standards:
This amendment includes adding uses to specific parcels as follows.
• Parcel O-2: Add the allowance of up to 400 multi-family units to the list of uses for this parcel.
• Parcel C-7:
  o Add institutional care, hospital and medical facilities as permitted uses.
  o Add self-storage as a permitted use and establish design standards for this use.
• Parcel B-1
  o Add certain industrial uses as listed in the Developer's Agreement.
  o Remove Community Facilities (CF) zoning district uses.
  o Add Highway Commercial (HC) zoning district uses.
  o Add self-storage and outdoor display as permitted uses and establishes design standards for this uses.
• Parcel C-4
  o Add multi-family, institutional care, hospital and medical facilities as permitted uses.
  o Add self-storage and outdoor display as permitted uses and establishes design standards for this

uses.

• Parcels C-8, C-14, C-15, and C-16
  o Add multi-family, institutional care, hospital and medical facilities as permitted uses.
  o Add self-storage and outdoor display as permitted uses and establishes design standards for this uses.

Building Height:
Increase the maximum building height for multi-family development from 35 feet to 65 feet.

Minimum Living Area:
Establish minimum living area standards for multi-family development that includes 550 square feet for 2 bedrooms or less, an additional 100 square feet per bedroom for units with 3 or more rooms, 800 square feet per townhome unit, and 120 square feet per hotel room (excludes bath, shower, closets, & accessory spaces).

Lot Width and Area:
Establish minimum lot width standard of 125 feet and a minimum area of 25,000 gross square feet for newly created lots.

FINDINGS AND REASONS:
1) Compliance with the intent of the MUPUD zoning district as outlined in Section 14-2-52(A) of the Land Development Code.
2) Compliance with the allowable uses as outlined in Section 14-2-52(C).
3) Compliance with Comprehensive Plan Future Land Use Element Policy 1.2.10.4, the Flora Ridge Future Land Use designation.
4) Compliance with Comprehensive Plan Transportation Element Policies 2.1.2.2, as traffic levels do not exceed the level of service capacity standards.

Recommendation

Development Review Committee approved this request on September 24, 2019 subject to comments.

Planning Advisory Board approved this request by a vote of 5-0 on November 6, 2019.

REQUESTED CITY COMMISSION ACTION:

Approve w/Conditions

Attachment(s):
1. 19-115 - Vicinity Map
2. 19-115 - Aerial Map
3. 19-115 - Flora Ridge_PUDA_Site Data Tables
4. 19-115 - Flora Ridge PUD Amendment
5. 19-115.Flora Ridge.111919 CC Ad

6. 11-06-19 PAB actions
7. 19-115 - DRC Application - 08.06.19
8. 19-115 - DRC MEETING PACKET 092419

ITEM 5.C.
PUBLIC HEARING - ADOPTION OF RESOLUTION TO AMEND THE CITY'S FISCAL YEAR 2018-2019 OPERATING BUDGET

Request

Approval to adopt a resolution amending the City's operating budget for fiscal year 2018-2019.

Explanation

As detailed in the attached spreadsheet, the City received additional revenues from grants, donations, line of credit, etc. that resulted in an overall increase of $14,660,214 in the City's operating budget for fiscal year 2018-2019. According to Florida Statute Section 166.214(4)(c), all budget adjustments that result in a change in total budget appropriations must be approved in the same manner as the original, adopted budget. Therefore, staff has compiled a schedule of all adjustments that have resulted in a change in the overall total budget. Public notice of this hearing was given via an advertisement placed in the newspaper on November 17, 2019. Once approved, staff will adjust the final budget for FY 2018-2019 to reflect the changes included in Exhibit 1.

Recommendation

Staff recommends the Public Hearing be held and that the Commission adopt the resolution to amend the City's overall budget for fiscal year 2018-2019.

REQUESTED CITY COMMISSION ACTION:

Adopt

Attachment(s):
1. Resolution for Final Budget Amendment FY 2019
2. Budget Adjustment Recap for Year end Budget Resolution-FY19

ITEM 7.A.
COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the October 8, 2019 Commission Workshop and the November 5, 2019 Commission Meeting Minutes.

Explanation

Minutes of the Commission meetings held on October 8, 2019 and November 5, 2019 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Commission Workshop - October 8 2019
2. Commission Meeting - November 5 2019

ITEM 7.B.
MINISTERIAL APPROVAL - FIRE PENSION BOARD - DAN GARAGUSO JR

Request

Request City Commission approval of the ministerial appointment of Dan Garaguso Jr. as the fifth member of the Fire Pension Board.

Explanation

The City Commission appoints two members to the Fire Pension Board and the employees elect two additional members. State Statute requires the four members then appoint the fifth member. At the November 5, 2019, Fire Pension Board meeting, Dan Garaguso Jr. was recommended for appointment as the fifth member.

The Fire Pension Ordinance states that upon receipt of the recommendation, the City Commission shall as a ministerial duty, approve the appointment of the fifth Trustee. The full Fire Pension Board met on November 5, 2019, and did have a quorum to make their selection. The term for the vacancy will expire September 30, 2021.

Recommendation

Staff and the Fire Pension Board recommend the City Commission give ministerial approval for the reappointment of Dan Garaguso Jr. to the Fire Pension Board.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Appoint/Reappoint

Attachment(s):
None

ITEM 7.C.
APPROVAL FOR QUANTEM FBO GROUP KISSIMMEE, LLC TO ENTER INTO A SUB-LEASE AGREEMENT WITH ASAP AVIONICS SERVICES

Request

Approval of a sub-lease by Quantem FBO Group Kissimmee, LLC with ASAP Avionics Services.

Explanation

Quantem FBO Group, LLC would like to enter into a sub-lease agreement with ASAP Avionics Services for 3,000 square feet of hangar space and 284 square feet of office space at Hangar # 5. The agreement would also include exterior common areas, movement areas for aircraft, and auto parking for the purposes of providing avionics repair, installation, maintenance and repairs.

In accordance with the master lease agreement with Quantem FBO Kissimmee, LLC, City review and approval is required for all sub-leases.

Recommendation

Staff recommends Commission approval for Quantem FBO Kissimmee, LLC to enter into a sub-lease agreement with ASAP Avionics Services.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):
1. Quantem Sub-Lease + ASAP
2. Exhibit A - Sub-Lease-Quantem+ASAP

ITEM 7.D.
PURCHASE OF A BERGKAMP FP5 FLAMELESS ASPHALT PATCH TRUCK

Request

Approval to purchase a Bergkamp FP5 Flameless Patcher (5 cubic yard capacity), otherwise known as an asphalt patch truck, from the Sourcewell contract (052417-BGK) through Bergkamp Inc. for a total cost of $198,000.

Explanation

The asphalt patch truck is primarily used in repairing pot holes where the asphalt has broken away from the road sub-base. This unit is also utilized in various road restorations after a repair is rendered from a water or storm system failure. The new Bergkamp asphalt truck will replace the existing truck (SW003), which is a 2010 International Pot-hole Patch Truck.

The total price of the unit includes a dual motor auger, pivoting asphalt shoot, all electric heating system, air powered tack gun, plate compactor and a hydraulic jack hammer. This unit will be attached to a Freightliner M2106 crew cab chassis. The quote was obtained from the Sourcewell contract, formerly known as National Joint Powers Alliance (NJPA).

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1104-45-4564-541-5006495	GT2001	Decrease	$198,000	$198,000

<u>Financial Summary:</u>

Adequate funds are available in the fiscal year 2020 budget in the Local Option Gas Tax Fund for the purchase of the truck.

Recommendation

Staff recommends approval to purchase a Bergkamp FP5 Flameless Patcher asphalt patch truck from Bergkamp Inc. via the Sourcewell contract in the amount of $198,000.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):

1. Sourcewell Contract
2. FP5 Flameless Pothole Patcher

ITEM 7.E.
PURCHASE OF A JOHN DEERE TRACTOR WITH A TIGER DROP-WING MOWER

Request

Approval to purchase a John Deere tractor with a Tiger drop-wing mower via the Sourcewell contract (#052417-TGR) through Tiger Corp. at a cost of $129,600.

Explanation

The FY 2020 budget includes a replacement for the 2010 John Deere drop-wing mower (DR30). The John Deere drop-wing mower is versatile and has the ability to cover large machine mowing projects. This drop-wing mower is one of the most relied upon machines to accomplish the mowing demands of the Stormwater operations and would be used primarily for mowing around storm water ponds and ditches, along with other routine maintenance activities. Because of the machine's maneuverability, it also plays a major role in reducing the amount of mowing passes along the pond/ditch banks.

Tiger Corp. has offered a quote of $129,600 for the purchase of a John Deere tractor with a Tiger drop-wing mower via the Sourcewell contract, formerly known as the National Joint Powers Alliance (NJPA).

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
4409-45-4550-538-5006494	SW2016	Decrease	$130,500	$129,600

<u>Financial Summary:</u>

Adequate funding is available in the fiscal year 2020 budget for the purchase of this tractor/mower.

Recommendation

Staff recommends approval to purchase a John Deere tractor with a Tiger drop-wing mower from Tiger Corp. via the Sourcewell contract in the amount of $129,600.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):

1. Acceptance and Award-Tiger 052417
2. JD 6105E Wildkat Sourcewell Quote 10-2019
3. Tiger Wildkat Info

ITEM 7.F.
AUTHORIZATION TO USE CHARTER SCHOOL FUND RESERVES FOR REPAIRS TO THE HVAC COMPONENTS AT THE KISSIMMEE CHARTER ACADEMY

Request

Approval to use Charter School Fund reserves for the maintenance and repair of HVAC components at the Kissimmee Charter Academy.

Explanation

The HVAC system at the Kissimmee Charter Academy, which is owned by the City of Kissimmee, is in need of maintenance and repair of several HVAC related components. The system requires the evaporator, condenser fan motor, and condensation drain pans to be replaced. The total cost of this project is $6,922.11.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1173-90-9070-578-5009278 1173-10-1010-578-5003131		DECREASE INCREASE	$6,923 $6,923	

Financial Summary:

Adequate funds are available in the Charter School Fund reserves to cover the HVAC repairs. The reserve fund is intended to be used for capital expenses that are outside the scope of preventative maintenance expenses that are included the annual school budget.

Recommendation

Staff recommends approval to transfer $6,923 from Charter School Fund reserves for the maintenance and repair of HVAC components at Kissimmee Charter Academy.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. EMCORServices Proposal for Kissimmee Charter Academy HVAC

ITEM 7.G.
STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM AGREEMENT FOR FACILITATION OF THE OWNER-OCCUPIED REHABILITATION PROGRAMS

Request

Approval of the State Housing Initiatives Partnership (SHIP) Program Agreement between the City of Kissimmee, Habitat for Humanity of Greater Orlando and Osceola County, Inc. for the facilitation of the owner-occupied rehabilitation programs.

Explanation

The City of Kissimmee Local Housing Assistance Plan (LHAP) covering fiscal years 2019-2020, 2020-2021, and 2021-2022 was approved by the City Commission on August 6, 2019 and accepted by the Florida Housing Finance Corporation on August 14, 2019. The LHAP allows for a non-profit agency to facilitate the implementation of the City's rehabilitation programs by acting as a contractor. These programs include the following:

1) Owner Occupied Rehabilitation Program, and
2) Demolition and Reconstruction

Habitat for Humanity of Greater Orlando and Osceola County, Inc. (Habitat) submitted a proposal in response to a Request for Application (RFA) published by the City to select an agency to facilitate the programs. Staff reviewed the application and determined that Habitat is qualified to perform the administrative activities needed for the successful implementation of the programs based on the selection criteria listed in the LHAP.

The attached agreement between the City and Habitat outlines the requirements necessary to implement the programs. The agreement expires on June 30, 2024, which is two years after the end of the last fiscal year covered by the LHAP.

While attachment D of the contract indicates that $70,000 will be spent for rehabilitation work in fiscal year 2019-2020, the City actually allocated approximately $105,000 for rehabilitation activities. Due to the reduction of funding from the SHIP Program, it is difficult to estimate the amount of funds available for future years. Staff will allocate funds as needed and will ensure that all set aside requirements for the program are met when doing so.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1273-25-2510-554-5003434		Decrease	$107,267	$105,000

Financial Summary:

There is no fiscal impact to the General Fund since this is a grant funded project.

Recommendation

Staff recommends approval of the State Housing Initiatives Partnership (SHIP) Program Agreement between the City of Kissimmee and Habitat for Humanity of Greater Orlando and Osceola County, Inc. for the facilitation of the owner occupied rehabilitation programs.

REQUESTED CITY COMMISSION ACTION:

Approve
Execute

Attachment(s):
1. Rehab-not for profit agreement_2019-2021

ITEM 7.H.
AUTHORIZATION TO USE FEDERAL FORFEITURE FUNDS FOR THE PURCHASE OF A DOMESTIC VIOLENCE AWARENESS VEHICLE WRAP

Request

Staff requests approval to transfer $1,800 from contingency reserves in the Federal Forfeiture Fund for the purchase of a domestic violence awareness wrap for the police vehicle assigned to the domestic victims' advocate.

Explanation

The Police Department seeks approval to purchase a domestic violence awareness message wrap for $1,800 for the domestic victim advocate's vehicle (PD 619). The goal is to not only draw attention to the message but also provide various hotline numbers and local telephone numbers to report domestic violence.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0024-30-3074-521-5009276 0024-30-3074-521-5006495		Decrease Increase	$1,800 $1,800	

Financial Summary:

Monies are available in the Federal Forfeiture Fund reserves to cover the cost of the vehicle wrap.

Recommendation

Staff recommends approval to transfer $1,800 from contingency reserves in the Federal Forfeiture Fund for the purchase of a domestic violence awareness wrap for the police vehicle assigned to the domestic victims' advocate.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
1. Domestic Violence Vehicle Design

ITEM 7.I.
APPROVAL TO ACCEPT THE NEO CITY AT KISSIMMEE NON-EXCLUSIVE ACCESS, DRAINAGE, MAINTENANCE, AND UTILITY EASEMENT AGREEMENT

Request

Approval to accept the Neo City at Kissimmee non-exclusive Access, Drainage, Maintenance, and Utility Easement agreement between the City of Kissimmee and Osceola County.

Explanation

The City of Kissimmee is providing access to Osceola County to the Neo City/Mill Slough stormwater pond outfall. This agreement is a Non-exclusive Access, Drainage, Maintenance, and Utility Easement Agreement that is granted to Osceola County by the City of Kissimmee.

Recommendation

Staff recommends approval to accept the Neo City at Kissimmee non-exclusive Access, Drainage, Maintenance, and Utility Easement agreement between the City of Kissimmee and Osceola County.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
1. Utility Easement Agreement. Neo City. Mill Slough Outfall
2. Parcel_23-25-29-3640-000E-0030

ITEM 7.J.
VA OUTPATIENT CLINIC – FINAL PLAT, DRC# 19-00101

Request

Commission approval of the final plat known as VA Outpatient Clinic.

Explanation

The owner of the property, Blue Cord Devgroup, LLC, is requesting final plat approval for future development. This property is located south of Bass Street, between Union Street and Robinson Avenue. This plat will combine several underlying lots and a portion of a 15-foot wide alley into a single lot for the VA Outpatient Clinic project.

As this is a Minor Subdivision, as defined in Land Development Code §14-2-240, the minor plat procedure has been utilized.

Recommendation

Staff recommends approval of the VA Outpatient Clinic final plat.

REQUESTED CITY COMMISSION ACTION:

Accept

Attachment(s):
1. VAOutpatientClinic_VM
2. VAOutpatientClinic_FP 10.18.2019-1

ITEM 7.K.
PURCHASE OF REHRIG PACIFIC COMPANY CONTAINERS/PARTS AND SALE OF SURPLUS CONTAINERS FOR FISCAL YEAR 2019-2020

Request

Approval to use the US Communities pricing contract to purchase Rehrig Pacific Company containers/parts and to sell the City of Kissimmee surplus containers for fiscal year 2019-2020.

Explanation

The Sanitation division is requesting to use the fiscal year 2019-2020 US Communities pricing contract offered by Rehrig Pacific Company to purchase parts and 95-gallon garbage, yard waste, and recycling containers. This will also include delivery, radio frequency identification (RFID) tags, and in mold label (IML). The Sanitation division has been purchasing containers from the Rehrig Pacific Company for over ten (10) years and this company has proven to provide exceptional service.

The Sanitation division is also requesting to use the US Communities pricing contract to sell surplus containers to local plastic recycling companies providing the best price for plastic commodities. The Sanitation division regularly swaps old and/or damaged containers to provide better service to customers in the City of Kissimmee. The old and/or damaged containers are stripped down, stacked, and stored until they can be sold. Staff is requesting that the sale proceeds be returned to the Sanitation Enterprise Fund.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
4411-45-4571-534-5005255		Decrease	$113,400	$113,400

<u>Financial Summary:</u>

The funds to purchase the Rehrig Pacific Company containers and parts are included in the fiscal year 2019-2020 budget in the Sanitation Enterprise Fund.

Recommendation

Staff recommends approval to use the US Communities pricing contract to purchase Rehrig Pacific Company containers/parts and to sell the City of Kissimmee surplus containers for fiscal year 2019-2020.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
1. US Communities Contract Adjustemnt 4-3-19
2. Rehrig_Supplemental_Agreement_No._1._RFP-00254__Executed_Copy
3. HDPE-MAR19.PDF
4. Contract_No._00254
5. Contract Amendments

ITEM 7.L.
AWARD OF THE DONEGAN RAILROAD CROSSING QUIET ZONE IMPROVEMENT PROJECT

Request

Approval to award the Donegan railroad crossing quiet zone improvement project to Jr. Davis Construction Company via piggyback of the current contract between Osceola County and Jr. Davis Construction Company for the Hoagland Boulevard Segment 3 roadway project.

Explanation

The City entered into a Quiet Zone Improvement Agreement (Agreement) with the Florida Department of Transportation (FDOT) on February 23, 2018. The Agreement was for designing and constructing improvements as part of the future designated quiet zone that begins at the Donegan railroad crossing and ends at the Clyde Street railroad crossing. This quiet zone will limit the use of locomotive horns by the trains within this designated zone.

Due to the short deadline to complete this project, staff is requesting to piggyback the current contract between Osceola County and Jr. Davis Construction Company for the Hoagland Boulevard Segment 3 roadway project. Jr. Davis Construction Company has provided a proposal to the City in the amount of $146,686.20 along with a construction schedule of 10 weeks.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1104-45-4565-541-5006393	GT1608	Decrease	$146,774.00	$146,686.20

<u>Financial Summary:</u>

Adequate funds are available in the Local Option Gas Tax Fund for this project.

Recommendation

Staff recommends Commission approval to award the Donegan railroad crossing quiet zone improvement project to Jr. Davis Construction Company in the amount of $146,686.20 via piggyback of the current contract between Osceola County and Jr. Davis Construction Company for the Hoagland Boulevard Segment 3 roadway project.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):

1. Osceola County Fl_Construction Agreement
2. JDC_Donegan Railroad Package

ITEM 7.M.
RESCUE UNIT RE-CHASSIS

Request

Approval for Excellance, Inc. to purchase a Freightliner M2 106 chassis to re-chassis and refurbish FD104 (Rescue 113).

Explanation

The Fire Department requests approval for Excellance, Inc. to purchase a Freightliner M2 106 chassis in order to re-chassis and refurbish FD104 (Rescue 113). This work will extend the warranty of the existing box for an additional 25 years.

The remount of this unit will continue standardizing the fleet with the addition of a second HVAC unit added to the rear patient compartment. This is a sole source project since Excellance, Inc. must be utilized in order to maintain and extend the warranty.

The City will receive a trade in allowance of $8,000 for the original Chevrolet chassis currently on FD104 as well as a pre-payment discount of $1,927.99. Together with these discounts, the final price for the re-chassis work is $184,510.86.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1105-35-3520-522-5006495	ST2010		185,000.00	184,510.86

Financial Summary:

The funding for this re-chassis project was approved in the original fiscal year 2020 budget.

Recommendation

Staff recommends approval for Excellance, Inc. to purchase a Freightliner M2 106 chassis to re-chassis and refurbish FD104 (Rescue 113).

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
None

ITEM 7.N.
LOCAL AGENCY PROGRAM AGREEMENT WITH FDOT FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY (FPN 430225-9-58-0)

Request

Approval of the attached resolution authorizing the Mayor to execute and deliver the LAP Agreement and further authorizes the City Manager to execute and deliver to the Florida Department of Transportation (FDOT) any subsequent documentation and amendments to FDOT for the construction of Shingle Creek Regional Trail North Phase 2B from Tapestry Development to Osceola Parkway Project (FPN 430225-9-58-01).

Explanation

This agreement is for State funding for a portion of the bike trail network planned for the Shingle Creek Regional Trail. The purpose of this agreement is to provide for the participation of FDOT in the construction of Shingle Creek Regional Trail North Phase 2B from Tapestry Development to Osceola Parkway, as further described in Exhibit "A", and attached hereto as Attachment 1.

In 2016, FDOT originally programmed $2,300,000 for the construction of the trail and $261,050 for the Construction Engineering and Inspection (CEI) services. Since that time, construction prices have escalated. Based on the final design, a more accurate construction estimate is now available. The new construction estimate is $2,779,069 and the negotiated CEI services amount is $306,573.19 which will be completed by FDOT's selected consultant. The City requested that FDOT move $45,524 from the programmed construction amount of $2,300,000 to make up the difference for the CEI services. This transfer will result in a budgeted construction amount of only $2,254,476. The difference between the new construction estimate and the programmed amount for construction is $524,593 which may change once the project is advertised for construction and the City receives formal bids for the project. The City plans to request additional funds from MetroPlan Orlando to cover the difference, if needed, and anticipates that the additional funds will be received.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
TBD	TBD	Increase	$2,254,476	

<u>Financial Summary:</u>

There is no City match for this grant unless FDOT is unable to fund the difference between the budgeted amount reflected above and the ultimate cost of the project which is yet to be determined.

Recommendation

Staff recommends the City Commission approve the attached resolution authorizing the Mayor to execute and deliver the LAP Agreement and further authorize the City Manager to execute and deliver to the Florida Department of Transportation (FDOT) the Local Agency Program (LAP) any subsequent documentation and amendments for the construction of Shingle Creek Regional Trail North Phase 2B from Tapestry Development to Osceola Parkway Project (FPN 430225-9-58-01) and to amend the budget for $2,254,476.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
1. LAP Resolution SCRT - FPN 430225-9-58-01 North Phase 2B - Weston Reserv.._V2. COA
2. LAP Agreement 430225-9-58-01

ITEM 7.O.
AWARD CITY SIGNATURE EVENTS/FESTIVALS PERFORMANCE AND PRODUCTION SERVICES AGREEMENT FOR FISCAL YEAR 2019-2020

Request

Approval to award the City Signature Events/Festivals Performance and Production Agreement to aXis Productions & Events for fiscal year 2019-2020.

Explanation

In 2017, the Events division began packaging all of the City's signature events in the entertainment and production bid together in an effort to streamline festival entertainment logistics as well as consistently provide professional performers. Consequently, a formal bid was advertised on October 13, 2019, with the Orlando Sentinel, Demand Star and Vendor Link via RFP 2020-001. This bid was advertised to contract the performance and production services for eight (8) of the City's events in fiscal year 2019-2020 Festival Series - Festival of Lights, Martin Luther King Unity Celebration, Sunshine Festival, KowTown Festival, Night of Music, PrideFest, Monumental 4th of July and Fandom Kissimmee. The bid requested proposals for all inclusive airfare, ground transportation, artists' fees and production costs including stage, power, sound, lighting, backline musical equipment and technicians. Three bids were submitted and reviewed.

The aXis Productions bid was under budget at $132,500 and was the lowest responsive bidder. This bid included suggested artists and outlined the production details including equipment and staffing per event. aXis Productions & Events has significant experience in concert and event production including production of the FY2018/19 and FY2019/20 to date Signature Events/Festivals Series for the City of Kissimmee and meets all of the qualifications required per the bid. The aXis bid also offers additional marketing and promotion opportunities via other events they manage which will greatly increase awareness.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-50-5066-575-5003434		Decrease	$137,500	$132,500

Financial Summary:

Adequate funding for this agreement is available in the fiscal year 2019-2020 budget.

Recommendation

Staff recommends approval of the City Signature Events/Festivals Performance and Production Services Agreement for fiscal year 2019-2020 with aXis Productions & Events for services described in RFP2020-001.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):

1. aXis Pro Bid 2020-001
2. Bid Tabulation 2020-001
3. AXISPRO PERFORMANCE AND PRODUCTION SERVICES AGREEMENT

ITEM 7.P.
DISPOSAL OF CITY ASSETS

Request

Approval to dispose of City asset items detailed in the attached report.

Explanation

The City Charter states that the City Manager “shall not dispose of property belonging to the City, except on authority of the City Commission.” Therefore, staff is requesting approval to dispose of the items included on the attached list.

The items included on the attached list are slated to be auctioned, junked, cannibalized, or lost and have not previously been approved for disposition by the City Commission. These items will be placed up for auction via Manheim live auction or Manheim online auction.

Recommendation

Staff requests Commission approval to remove these items from the City’s equipment inventory listing and to send those items to the auction for disposition.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
1. Auction COK11'19

ITEM 7.Q.
CONTRACT EXTENSION AND AMENDMENT FOR STORMWATER MONITORING MAINTENANCE AND DATA COLLECTION SERVICES

Request

Approval to extend and amend the monitoring maintenance and data collection service contract with YSI Incorporated for one year with an amended cost of up to $237,931.33 annually.

Explanation

On November 20, 2017, the City Commission awarded a contract to YSI Incorporated for monitoring maintenance and data collection services for an amount up to a maximum of $201,894 per year. The contract is now expired and staff is requesting the City Commission approve a one year extension as allowed per the contract. While the cost of the original contract was $201,894, the extension of the contract will include an increase to $237,931.33. The increase of $36,037.33 is due to the increased rate for services as well as the addition of a monitoring station. An additional stormwater monitoring station was approved and installed in September 2019 after staff discovered an increase in turbidity due to upstream construction. The cost of this contract will be paid through the Stormwater Utility Fund.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
4409-45-4520-538-5003434		Decrease	$237,931.33	$237,931.33

Financial Summary:

Adequate funds are available in the fiscal year 2020 budget to cover this change.

Recommendation

Staff recommends approval of a one year extension and an amendment to the monitoring maintenance and data collection service contract to YSI Incorporated to include costs up to $237,931.33 annually.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Agreement bet. COK and YSI
2. Proposal Schedule
3. Agreement Extension

ITEM 7.R.
TAPESTRY PARCEL 8, PHASE 5 (DRC# 18-00023) – MAJOR SUBDIVISION, ACCEPTANCE OF IMPROVEMENTS

Request

City Commission acceptance of the subdivision improvements for Tapestry Parcel 8, Phase 5.

Explanation

This request is for Commission acceptance of the subdivision improvements constructed with the Tapestry Parcel 8, Phase 5 development. The required subdivision improvements consist of paving, grading, drainage, landscaping, irrigation, site lighting, and other amenities. All roads and common areas will be owned and maintained by the Homeowners Association. Mattamy Homes, developer of the property, has satisfactorily constructed the subdivision improvements in accordance with City specifications and the lines and grades indicated on the approved construction drawings. The developer has provided a one-year maintenance bond in the amount of $426,869.80 to remedy any defects due to faulty materials or workmanship, and pay for any damage to other work resulting there from. The subdivision is located south of W. Carroll Street and west of N. Thacker Avenue.

Recommendation

Staff recommends acceptance of the subdivision improvements for Tapestry Parcel 8, Phase 5.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):
1. Tapestry Phase 5_DRC 18-027

ITEM 7.S.
HOLIDAY INCENTIVE PAYMENT

Request

Request approval to utilize approximately $168,000 from reserves for a one-time holiday incentive payment to all full-time and part-time employees.

Explanation

The year-end results for FY 2019 are approximately 8% better than anticipated. This can be attributed to conservative spending by the General Fund departments as well as slightly better revenue performance. Consequently, staff is requesting Commission consideration of a holiday incentive payment to reward employees for their efforts to contain costs and enhance revenues. Staff is recommending that all full-time employees with more than one year of service receive $215 while all part-time employees with one year of service receive $107.50. All employees with less than one year of service as of the date of the incentive payment will receive one-half of the above amounts depending upon whether the employee is a full-time or part-time employee. Within the General Fund, this is estimated to cost approximately $133,000. The cost to the other funds would be approximately $35,000 for a total cost to the City of $168,000.

Recommendation

Based upon the projected fiscal year end results, staff requests Commission approval of a holiday incentive payment of $215 for each full-time employee with more than one year of service ($107.50 for less than one year) and $107.50 for each part-time employee with more than one year of service ($53.75 for less than one year) utilizing General Fund reserves of approximately $133,000 and reserves from other operating funds of approximately $35,000.

<u>REQUESTED CITY COMMISSION ACTION:</u>

Approve

Attachment(s):
None

ITEM 7.T.
APPROVAL TO ADJUST THE FISCAL YEAR 2018-2019 BUDGET

Request

Approval to adjust the budget for fiscal year 2018-2019 due to line item variances in certain department budgets.

Explanation

As detailed in the attached spreadsheet, several budget adjustments must be made to properly report expenditure budgets for the fiscal year ended September 30, 2019.

In the Justice Assistance Grant Fund, an increase of $3,076 is necessary to cover personal services. This overage will be taken from salary and benefit accounts in Police Operations in the General Fund.

In the Charter School Fund, an increase of $152,679 is needed to cover actual professional service costs that exceed original budget amounts. This overage can be attributed to increased Full Time Equivalent (FTE) revenues that were received in fiscal year 2019. Therefore, this overage will be funded via an increase in FTE revenues for the same amount.

In the Transportation Impact Fee Fund, an increase of $60,852 in intragovernmental transfers is needed because the cash balance remaining in this fund was transferred to the Local Option Gas Tax Fund. Funds will be taken from reserves.

In the Series 2010A Note Fund, 2011B Capital Improvement Refund Note Fund and the Series 2017 Debt Service Fund, increases of $23,778, $29,968 and $103,076 respectively, are necessary to cover additional interest charges. The increases in the Series 2010A Note Fund and the 2011B Capital Improvement Refund Note Fund were the result of the enactment of tax laws that changed the federal corporate tax rate, affecting the yield on many tax-exempt financing transactions. The increase in the Series 2017 Debt Service Fund is the result of a variable interest rate. The total overage of $156,822 in these funds will be taken from reserves in the Local Option Sales Tax Fund, Local Option Gas Tax Fund and the Downtown Community Redevelopment Agency Fund.

In the Downtown Community Redevelopment Agency Fund, Local Option Sales Tax Fund and the Local Option Gas Tax Fund, increases of $16,573, $124,846 and $15,403 respectively, are necessary to cover transfers for additional interest charges related to debt service as outlined in the previous paragraph. The overage in each fund will be taken from the respective reserve balances.

Recommendation

Staff recommends the Commission approve the necessary adjustments to the budget for 2018-2019 as detailed in the attached document.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. 2018-2019 Budget Adjustments

ITEM 8.A.
SANITATION RATE STUDY IMPLEMENTATION

Request

Request Commission approval of Sanitation Rate Study Implementation for Residential Collection Services.

Explanation

During the October 8, 2019 Workshop, Kessler Consulting Inc. presented the results of the City's Solid Waste Rate Study. The purpose of the study was to conduct a cost of services analysis for the City's current solid waste services and to project revenues and expenditures over a five-year planning period. As a result, the Sanitation Division is requesting approval to proceed with the following rate changes in order to ensure the long-term sustainability of the fund. As an Enterprise Fund, all revenues and expenditures associated with the division must be balanced with considerable attention paid to the fluctuations in costs associated with third parties outside of the City's control.

Last fiscal year, the operations had a $12,179 budget deficit for the fund so increases are necessary to maintain a positive fund balance. In addition, the solid waste industry has seen significant increases in the cost of vehicles, dump and landfill fees, and the processing of recycling materials. Most of this is due to the ban China has placed on the recycling industry. As such, providing quality services while remaining competitive and fiscally solvent is the goal of the division.

CURRENT RATE			**JANUARY RATE INCREASE (5%)**	
RESIDENTIAL SERVICE (Per month)			**RESIDENTIAL SERVICE (Per month)**	
Basic residential	$17.86(PreCPI 10/1/2019) / Current rate $18.22		Basic residential	$19.11
Additional containers	$8.93 / $9.11		Additional containers	$9.56
NON-RESIDENTIAL			**NON-RESIDENTIAL**	
Basic non-residential -	$35.74 /$36.44		Basic non-residential -	$38.24
Economy non-residential -	$17.86 /$18.22		Economy non-residential -	$19.11
Additional containers	$18.22		Additional containers	$19.11
Shared container charge	$12.94		Shared container charge	$13.57

Proposed MSW Rates	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	
Over a 5 year period	$18.22	$19.11	$19.49	$19.88	$20.28	$20.69	

The study analyzed both residential and commercial rates. Three scenarios were presented and the Commission elected to move forward with scenario #2. Due to the ongoing evaluation of the commercial waste collection program, staff would like to proceed in two phases. The first phase will address the residential service rates and the second phase will address the expansion of the commercial collection program.

Based on previous direction, staff presents the recommendations below and requests approval to proceed with making the changes necessary to ensure the fiscal sustainability of the Sanitation Division.

Residential Bulk Rates

All three scenarios required an increase to the bulk waste service rates. Currently, bulk waste service fees do not cover collection costs and a 25% ($4.02 per cu.yd) increase was proposed for this route based service. The City has three clam trucks providing customers with the convenience of three bulk waste routes once per week. Bulk waste is any item that is too large to fit in your regular garbage or yard waste containers. This includes items, such as furniture, appliances, mattresses, swing sets, large boxes, and large tree trimmings/landscape debris.

For fiscal year 2018-19, bulk waste pickups accounted for 5% of the residential load monthly. This equates to 743 pickups on average per month out of 15,000 homes. Based on these numbers, staff recommends continuing with the per service charge methodology. Residents can utilize bulk pick up on a per bag or cubic yard basis and will be charged accordingly.

The proposed changes are as follows for bulk waste:

Proposed Bulk Rates	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	
Per cubic yard	$16.02	$20.03	$20.43	$20.48	$20.21	$20.21	

PER SERVICE CHARGES	Current rate			Proposed rate
Per Bag (Garbage only)	$2.62		Per Bag (Garbage only)	$2.75
Per Bundle (Yard Waste – no bags)	$2.62		Per Bundle (Yard Waste – no bags)	$2.75
2 cubic yards of bulk yard waste per year picked up at no charge				

Phase two of the implementation for the NORD and Commercial Collection Program will be brought back to the Commission within 60 days.

Recommendation

Approval of the residential rates recommended in the study to ensure the sustainability of the Sanitation Fund.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):
None